

Republic of the Philippines
BUREAU OF LOCAL GOVERNMENT FINANCE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Bureau of Local Government Finance in the CSC website:


MA. PAMELA P. QUIZON
Acting Deputy Executive Director

Date: February 11, 2022

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ATTORNEY V	BLGFB-ATY5-16-2014	25	100,788	Bachelor of Laws	120 hours of supervisory/ managerial learning and developments intervention undertaken within the last 5 years	5 years of supervisory management experience	RA 1080 (BAR)		Legal Division, BLGF Central Office, Manila
2	ATTORNEY V	BLGFB-ATY5-1-1998	25	100,788	Bachelor of Laws	120 hours of supervisory/ managerial learning and developments intervention undertaken within the last 5 years	5 years of supervisory management experience	RA 1080 (BAR)		Internal Affairs Division, BLGF Central Office, Manila
3	SPECIAL INVESTIGATOR II	BLGFB-SPI2-4-2015	15	35,097	Bachelor's Degree relevant to the job (preferably in Law, Legal Management, or Political Science)	4 hours of relevant training	1 year of relevant work experience in the conduct of preliminary and formal investigation, drafting of reports, resolutions/ decisions and opinions on administrative complaints/ cases	Career Service (Professional)/2nd Level Eligibility		Legal Division, BLGF Central Office, Manila

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4	PLANNING OFFICER I	BLGFB-PLO1-22-2014	11	25,439	Bachelor's Degree relevant to the job preferably in Law, Public Administration and Accounting	none required	none required	Career Service (Professional) 2nd Level Eligibility		Policy, Planning, Programming and Standards Division, BLGF Central Office, Manila
5	FINANCIAL ANALYST II	BLGFB-FINA2-19-2014	15	35,097	Bachelor's Degree relevant to the job (preferably in Economics, Accounting and Statistics)	4 hours of relevant training	1 year of relevant work experience	Career Service (Professional)/2nd Level Eligibility		Local Debt Monitoring and Evaluation Division, BLGF Central Office, Manila
6	LOCAL TREASURY OPERATIONS OFFICER IV	BLGFB-LTOO4-2-1998	22	69,963	Bachelor's Degree relevant to the job (preferably in Public Administration, Commerce, Law, Accounting and Finance, or Financial Management)	16 hours of relevant training	3 years of relevant work experience	Career Service (Professional)/2nd Level Eligibility		Local Treasury Operations Division, BLGF Central Office, Manila
7	PROPERTY APPRAISER III	BLGFB-PRAP3--1-1998	18	45,203	Bachelor's Degree (preferably in Engineering)	8 hours of relevant training	2 years of relevant work experience in appraisal/assessment work	RA 1080 (Real Estate Appraiser)		Local Assessment Operations Division, BLGF Central Office, Manila
8	LOCAL TREASURY OPERATIONS OFFICER IV	BLGFB-LTOO4-8-1998	22	69,963	Bachelor's Degree relevant to the job (preferably in Public Administration, Commerce, Law, Accounting and Finance, or Financial Management)	16 hours of relevant training	3 years of relevant work experience	Career Service (Professional)/2nd Level Eligibility		BLGF Region I, San Fernando City, La Union
9	ADMINISTRATIVE OFFICER III	BLGFB-ADOF3-12-2014	14	32,321	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant work experience	Career Service (Professional) 2nd Level Eligibility		BLGF Mimaropa Region, Batangas City

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10	ADMINISTRATIVE OFFICER III	BLGFB-ADOF3-23-2005	14	32,321	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant work experience	Career Service (Professional) 2nd Level Eligibility		BLGF Region VII, Cebu City
11	FINANCIAL ANALYST I	BLGFB-FINA1-10-2014	11	25,439	Bachelor's Degree relevant to the job (preferably in Economics, Accounting and Statistics)	None required	None required	Career Service (Professional)/2nd Level Eligibility		BLGF Region IX, Pagadian City
12	ADMINISTRATIVE OFFICER III	BLGFB-ADOF3-30-2005	14	32,321	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant work experience	Career Service (Professional) 2nd Level Eligibility		BLGF CARAGA, Butuan City

Interested and qualified applicants should signify their interest in writing. Upload said application, together with the following documents, thru <https://blgf.gov.ph/jobs/> not later than February 25, 2022.

1. Signed Application Letter (specifying the Position Title and Item Number applied for and its date of publication)
2. Fully accomplished and signed Personal Data Sheet (PDS) (CSC Form 212 Revised 2017) with Work Experience Sheet (WES). PDS must include recent passport size picture. PDS and WES can be downloaded at www.csc.gov.ph;
3. Performance rating in the last rating period (if applicable);
4. Copy of the Authenticated Certificate of Eligibility/Rating/License; and
5. Copy of the Authenticated Transcript of Records.

QUALIFIED APPLICANTS are advised to address their application and upload it together with the supporting documents to:

NIÑO RAYMOND B. ALVINA

Executive Director

BLGF, 8th Floor, EDPC Bldg., BSP Complex, Roxas Blvd.

Roxas Blvd. Manila

<https://blgf.gov.ph/jobs/>

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.